



Happy Valley Elementary School District  
Board of Trustees

***Regular Board Meeting***

***Minutes***

May 13, 2020

Happy Valley Elementary Library  
17480 Palm Ave., Anderson, CA 96007

"The public attended through a Zoom meeting"

**OPEN SESSION – 6:00 PM**

- 1.0 Call to Order @ 6:00 p.m.**
- 2.0 Roll Call** – Cheryl Frazer, Carla Perry, Tim Garman, Stewart Helmer, Rusty Simmons – Present
- 3.0 Pledge of Allegiance** – Led by Tim Garman
- 4.0 Approval of Agenda** –  
  
On a motion by Carla Perry, seconded by Rusty Simmons, the board voted 5-0 to approve the agenda.
- 5.0 Presentation – Staff**  
  
Staff – Elmy Hopper, Ashley Piche, Melissa Brown, Paula Ondricek
- 6.0 Public Comment** – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.
  - 6.1 Public Comment Session Opened @ 6:12 p.m.
  - 6.2 Persons Wishing to Address the Board – Jessica Tegerstrand, Executive Director – Fiscal Services at SCOE, addressed the board regarding the budget shortfall from the state due to COVID-19.
  - 6.3 Public Comment Session Closed @ 6:15 p.m
- 7.0 Consent Agenda** - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.

- 7.1 Approval of Minutes for Regular Board Meeting April 14, 2020
- 7.2 Approval of Warrants April 1 - 30, 2020
- 7.3 Personnel:

Employment: Approve employment of Beth Roberts, CBO – Effective 07/01/2020; Kari Piazza – Teacher (Intern); Karen Maki – Admin. Intern; Paige Chambers – Bus Driver (Effective 05/01/2020)

Resignation: Accept resignation of Misti Livingston, SDC Teacher – Effective 06/01/2020

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 5-0 to approve the Consent Agenda.

## **8.0 Public Hearing** – Public Hearing and Proposal for Implementing School Facilities Fees as authorized by Education Code sections 17620 and Government Codes 65995

Comments from the Community – Any persons wishing to address the board on the Proposal for Implementing School Facilities Fees may do so at this time. The Board limits the time allotted to each speaker to three (3) minutes.

- 8.1 Public Comment Session Opened @ 6:20 p.m.
- 8.2 Persons Wishing to Address the Board – None
- 8.3 Public Comment Session Closed @ 6:20 p.m.

## **9.0 Discussion/Action Items**

- 9.1 Discussion/Action: Approve Resolution #20-16 – Developer Fee Increase

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to approve Resolution #20-16.

- 9.2 Discussion/Action: Approve 3<sup>rd</sup> Interim Budget

Beth Roberts explained to the board the 3<sup>rd</sup> Interim is required due to the district being in qualified status. Ms. Roberts also gave an overview of the multi-year budget and the budgetary consequences the district will face due to COVID-19.

On a motion by Rusty Simmons, seconded by Cheryl Frazer, the board voted 5-0 to approve the 3<sup>rd</sup> Interim Budget.

- 9.3 Discussion/Action: Approve Resolution #20-23 – Tax and Revenue Anticipation Notes

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to approve Resolution #20-23.

- 9.4 Discussion/Action: Approve Updated Board Policies/Administrative Regulations

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 5-0 to approve the updated policies and regulations.

9.5 Discussion/Action: Approve BP 4113.5 – Working Remotely; BP 6157 – Distance Learning

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 5-0 to approve Board Policies 4113.5 and 6157.

9.6 Discussion/Action: Approve Resolution #20-17 – Grading During Emergency School Closures

It was mentioned that “semester” needed to be changed to “trimester” in Item #7.

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to approve Resolution #20-17 with the wording change for Item #7.

## 10.0 Information/Discussion Items

10.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members – Rusty Simmons commented on the school parade that traveled throughout the community last week. He commended the staff on the great turnout to show support for the students, the community and the district. He also noted that the turnout from our students and the community, especially older members of the community, was amazing to see.

Carla Perry reported the photographer that was hired to take 8<sup>th</sup> grade pictures will come to the school on May 19<sup>th</sup> to take individual pictures of the students. She will then create an 8X10 of the individual photos. The photographer will come back to the school on June 9<sup>th</sup> to take pictures of the students with their caps and gowns and any medals they have been awarded.

- e) Primary Site Update – Shelly Craig reported the outreach team is working on summertime activities for students in lieu of activities normally provided by City of Anderson; the SPED team is taking the extra time to make sure they are properly providing services to students with IEP's.
- f) Elementary Site Update – Mr. Dell reported the following:
  - 1) a video was created for students who earned academic and attendance awards for the second trimester, and sent to all district families and staff. 155 students received awards.
  - 2) the 8<sup>th</sup> grade graduation committee is finalizing plans to have some sort of graduation activity/ceremony for the 8<sup>th</sup> graders. Plans include a graduation ceremony on video. All presenters and speakers, staff and students, will record their portion of the graduation ceremony to be included in the video. This video will be pushed out to families on June 3<sup>rd</sup>. Also on June 3<sup>rd</sup> a drive-thru procession will take place in the elementary parking lot. Students and their families will drive in to receive their diplomas in parade fashion.

Students and families are encouraged to “dress-up” their cars for the ceremonial parade. The hope is to go live on Facebook so family members who cannot personally attend will be able view it in real time.

**10.2 Superintendent Update – Ms. Herd reported on the following:**

- 1) the kitchen staff has been amazing as they have learned to adapt to the many changes in the last two months. They are working like a well-oiled machine. They are extremely organized.
- 2) we were one of the few districts accepting commodities this month which was to our benefit because both freezers are full.
- 3) the district has access to 50 hotspots through T-Mobile, unfortunately, we are not sure if they will work out here in the valley.
- 4) interviewing is ongoing for open teacher positions for the 2020/21 school year
- 5) there is still no clear guidance on what next year is going to look like in regards to opening schools.

**10.3 Business Manager Update – Beth Roberts reported the auditors have started the audit process. All activity will be online and documents will be uploaded and sent to the auditors; Beth also told the board that she is excited to come on board and thanked them for the opportunity.**

**10.4 Enrollment Update as of May 8, 2020 – 490 students – TK – 8<sup>th</sup> grade & CDS**

**11.0 Next Meetings**

June 9, 2020 – 6:00 p.m. – Regular Meeting – Happy Valley Elem. Library

**12.0 Adjourn Open Session and Convene Closed Session @ 7:34 p.m.**

On a motion by Stewart Helmer, seconded by Carla Perry, the board voted 5-0 to adjourn Open Session @ 7:34 p.m.

<b>CLOSED SESSION</b>
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On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to open Closed Session @ 7:49 p.m..

**13.0 Closed Session**

- 13.1 Public Employee Discipline/Dismissal/Release/Complaint (§54957)

**14.0 Adjourn Closed Session and Convene Open Session**

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 5-0 to adjourn Closed Session and Convene Open Session at 8:53 p.m.

## **15.0 Report from Closed Session**

On a motion by Carla Perry, seconded by Stewart Helmer, the board voted 5-0 to provide a retirement incentive to employees who have worked in the district for a minimum of 40 years and who are not covered by Medicare to provide monthly payments to Medicare on behalf of the employee until the age of 69 with the amount distributed not to exceed \$9100.

## **16.0 Adjournment of Open Session**

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to adjourn Open Session at 8:55 p.m.

Approved June 9<sup>th</sup>, 2020

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Clerk of the Board